

various classes, master, journeyman and beginning, recognizing their knowledge and abilities. When an electrician certification is required and what category of certification is needed are determined by individual municipalities.

A person holding a journeyman electrician certification may apply without examination for a UDC-electrical inspector certification.

Requirements of Credential: No person may advertise as a certified electrical contractor, certified master electrician, certified journeyman electrician or certified beginning electrician unless the person holds the appropriate credential. A person who holds the credential shall carry on his or her person the credential issued by the department while performing or conducting the activity or activities permitted under the credential.

Education Hours Required to Renew: The renewal of a journeyman electrician certification, with an expiration date after June 30, 2007, shall be contingent upon the person obtaining at least 24 hours of acceptable continuing education by March 30th of the year their credential expires. A person who holds a credential as a certified journeyman electrician may apply to the department for waiver of the continuing education requirements on the grounds of prolonged illness or disability or similar circumstances. Each application for waiver shall be considered individually on its merits by the department. A person who initially obtained his or her journeyman electrician certification by completing an electrical apprenticeship and whose request to renew his or her certification is denied because of the failure to fulfill the continuing education requirements shall be required to take and pass the certification examination in order to reacquire the journeyman electrician certification.

If you pass the exam to obtain this credential, you will not be required to take any continuing education prior to your first expiration date. You will be required to fulfill the continuing education requirements starting after you have renewed your credential for the first time. If you obtain this credential by any other method, you will be required to fulfill the continuing education requirements at least 3 months prior to your expiration date.

APPLYING FOR JOURNEYMAN ELECTRICIAN CREDENTIAL

A person may obtain a credential as a certified journeyman electrician by either one of the following:

- Method 1 Completing the necessary hours of experience and taking and passing the journeyman electrician certification examination.
- Method 2 Submitting evidence of completing an electrical construction apprenticeship program and the program has been recognized by the department under ch. 106, Stats., and the federal department of labor.

Apply for the credential by following the instructions for either method 1 or method 2.

METHOD 1 - Hours of Experience and Examination

Application and Exam Fee (nonrefundable): \$65.00 class code 7631

Make checks payable to: Department of Commerce. The fee consists of a \$35 application fee and an exam fee of \$30. When the exam is passed, the applicant will be asked to pay a \$100 credential fee which will be prorated because the credential expires on a specific date. The credential, which will be issued after the exam is passed and the prorated credential fee paid, will be effective for 4 years from June 30th.

Qualifications for Examination: A person applying for a journeyman electrician certification examination shall have at least 1,000 hours per year of experience for at least 5 years in electrical construction work. If a person has successfully completed semesters in a school of electrical engineering or other accredited college, university, technical or vocational school in an electrical-related program, the applicant may claim 500 hours of experience for each semester up to a total of 2,000 hours and 2 years toward the required experience.

The Time Period does not have to be consecutive years from one row to the next. In the Time Period column fill in the beginning month and year and the ending month and year in which the experience hours were completed. In the Experience Hours column fill in the number of hours claimed for that time period but do not record more than 1000 hours in the column even if you worked more than 1000 hours. If the hours were witnessed by more than one person, the hours witnessed by each person must be filled in on separate rows. Photocopies of this page may be made if you need additional room or would like to mail to witnesses to sign. The witness must have observed or had knowledge of the number for work hours performed in electrical construction. Electrical construction means the installation of electrical wiring. Electrical construction does not include the maintenance, repair or fabrication of electrical equipment or the installation of electrical wiring and equipment covered by ch. PSC 114.

Time Period		Experience Hours	Hours Witnessed by (please print or type)	Signature of Witness	Telephone Number of Witness
Began Month/Yr	Ended Month/Yr				

For each semester in a school of electrical engineering or an electrical-related program, specify the beginning and ending date of the semester, record 500 hours of experience, write the name of the school, and **ATTACH** a copy of the official transcripts from the school to this form. No experience hours should be recorded if official transcripts are unavailable. This must be full-time schooling, not part time or evening classes.

Time Period		Experience Hours	Name of School
Began Month/Yr	Ended Month/Yr		

In order to obtain the credential the applicant must obtain a score of at least 70% on an examination. The exam will cover information contained in chapters Comm 5 and Comm 16 (Electrical Code-Vol. 2), Wisconsin Administrative Code and the 2008 National Electrical Code. The exam is open book. Copies of current Wisconsin Administrative Codes may be obtained from Document Sales @ (608) 266-3358 or @ (800) 362-7253. Copies of current National Electrical Codes may be purchased from the National Fire Protection Association @ (800) 344-3555.

When there is a change to Wisconsin Administrative Codes, exams will cover the new code one month after the effective date. Current code development projects can be viewed here: <http://commerce.wi.gov/SB/SB-CodeDevelopment.html>

Exam Name: Journeyman Electrician	This is a 4-hour exam
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Daytime Phone Number:	
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Scheduling 2009 exams: S&B offers exams in 10 different cities on one Saturday each month.

To schedule an exam:

- Choose a city and put a check mark behind the date you would like to take the exam. Record a telephone number where you can be reached during the day in case that exam is filled.
- Submit the fee and this application to the division. **The application and fees shall be received by the department at least 30 days in advance of the exam date chosen (Per COMM 5.09 (2)).** Keep a copy of this application for your records.
- If special accommodations are needed, contact Safety and Buildings, 608-261-8467, prior to submitting your application.
- You will receive a letter from S&B when division staff processes your exam request. You will receive a second confirmation letter about a week before the exam. You will be notified if exams sites change, are filled, or are closed.*

* The Department of Commerce, Safety and Buildings Division, is partnering with the state Office of State Employee Relations (OSER) to offer exams on the second Saturday of each month in 10 different cities. The specific exam location, which changes due to varying numbers of registrants, will be confirmed for attendees in a letter from OSER about one week before the exam. Contact OSER with any questions after receiving the final confirmation letter, by phone, 608-267-1013 or email wicertexams@wisconsin.gov.

Saturday Exams

Ashland - A letter confirming the date, time and specific location will be sent to you.*
 July 11 August 8 September 12 October 10 November 14 December 12

Eau Claire - A letter confirming the date, time and specific location will be sent to you.*
 July 11 August 8 September 12 October 10 November 14 December 12

Fond du Lac - A letter confirming the date, time and specific location will be sent to you.*
 July 11 August 8 September 12 October 10 November 14 December 12

Green Bay - A letter confirming the date, time and specific location will be sent to you.*
 July 11 August 8 September 12 October 10 November 14 December 12

Kenosha - A letter confirming the date, time and specific location will be sent to you.*

July 11 August 8 September 12 October 10 November 14 December 12

La Crosse - A letter confirming the date, time and specific location will be sent to you.*

July 11 August 8 September 12 October 10 November 14 December 12

Madison - A letter confirming the date, time and specific location will be sent to you.*

July 11 August 8 September 12 October 10 November 14 December 12

Milwaukee - A letter confirming the date, time and specific location will be sent to you.*

July 11 August 8 September 12 October 10 November 14 December 12

Rice Lake - A letter confirming the date, time and specific location will be sent to you.*

July 11 August 8 September 12 October 10 November 14 December 12

Wausau - A letter confirming the date, time and specific location will be sent to you.*

July 11 August 8 September 12 October 10 November 14 December 12

METHOD 2 - Completing an Electrical Apprenticeship

The fee for applying for the credential using method 2 is as specified in the following table:

Month Application is mailed	Fee	Month Application is mailed	Fee	Month Application is mailed	Fee
January	\$122.52	May	\$114.20	September	\$130.84
February	\$120.44	June	\$112.12	October	\$128.76
March	\$118.36	July	\$135.00	November	\$126.68
April	\$116.28	August	\$132.92	December	\$124.60

Record the amount of the fee you will be sending in the box below:

Fee Submitted (nonrefundable): \$ class code 7631

Make checks payable to: Department of Commerce. The credential will be effective for 4 years from June 30th.

ATTACH to this form a photocopy of the Certificate of Apprenticeship or a letter from the Wisconsin Bureau of Apprenticeship Standards stating that you have completed an electrical construction apprenticeship program and the program has been recognized by the department under ch. 106, Stats., and the federal department of labor. If you have questions regarding the Certificate of Apprenticeship or letter, call or write to one of the following Bureau of Apprenticeship Standards offices:

Telephone	Address (Please address to Bureau of Apprenticeship Standards Office)
(414) 227-4973	State Office Building, 804 North 6th St, Rm 516, Milwaukee WI 53203
(920) 492-5618	Northeast Wisconsin Technical College, PO Box 19042, Green Bay WI 54307-9042
(920) 832-5303 & (920) 996-4550	Fox Valley Technical College, 1825 N Bluemound Dr, PO Box 2277, Appleton WI 54912-2277
(920) 929-3184	N5887 Cty Hwy W, Fond du Lac WI 54935
(608) 246-3887 & (608) 246-7900	Madison Area Technical College, 2125 Commercial Avenue, Madison WI 53704
(608) 785-9176	Western Wisconsin Tech College, 402 North Eighth St, LaCrosse WI 54601
(715) 675-3331 Ext. 4238	North Central Technical College, 1000 Campus Drive, Wausau WI 54401
(715) 723-0261	Chippewa Valley Technical College, 770 Scheider Rd, Rm 203, Chippewa Falls, WI 54729
(262) 335-5849	Moraine Park Technical College, 2151 N Main St., West Bend, WI 53090
(262) 695-7778	Pewaukee Workforce Dev. Center, 892 Main St., Suite J, Pewaukee, WI 53072
(414) 768-7190 (414) 768-7191	Milwaukee Area Technical College (MATC) South Campus, 6665 S Howell Ave, Oak Creek, WI 53154