

IV. ENVIRONMENTAL REVIEW

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A. INTRODUCTION

All Revolving Loan Fund projects are subject to the provisions of the National Environmental Policy Act of 1969 (NEPA), which establishes national policy and procedures for protecting, restoring and enhancing environmental quality. They are also subject to other statutes, Executive Orders and regulations dealing with a number of specific environmental concerns, such as historic preservation, floodplains, wetlands, noise and others. NEPA is intended to: (1) improve decision-making by ensuring that all relevant information is considered and (2) make that information available to the public.

Regulations are found in 24 CFR Part 58 , Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities. You may review the most recent regulations online at the following electronic address:
www.hud.gov/offices/cpd/energyenviron/environment/lawsandregs/regs/part58/index.cfm.

Remember that all local governments that receive HUD funds, including those that received funds in previous years, have a continuing legal responsibility to meet all environmental review requirements. Grantees can meet their responsibilities by familiarizing themselves with the areas addressed by environmental review and by providing BOLD with accurate information about project sites.

B. THE SCOPE OF ENVIRONMENTAL REVIEW

Grantees administering revolving loan funds do **not** have to prepare an ENVIRONMENTAL REVIEW RECORD. However, grantees must maintain site-specific environmental files (termed *second-tier environmental review* files) on each property funded from the grantee's RLF.

C. WHAT THE SECOND-TIER ENVIRONMENTAL REVIEW MUST COVER

The second-tier environmental review must cover all activities related to the RLF project. The definition of “activity” in Part 58.2 includes both actions funded with CDBG assistance and with other funding sources that are part of the same project. Section 58.32 states that “A recipient must group together and evaluate as a single project all individual activities which are related either geographically or functionally...”

D. GENERAL PROCEDURES

Fill out a copy of Attachment 1 (the Statutory Checklist) for each property funded under the community’s RLF. Be sure to provide documentation if you check either “Consultation/Review required” or “Conditions and/or Mitigation Actions required” for any environmental area. A copy of this form should be placed in each project file. Attachment 1A is a worksheet which will assist you in understanding and addressing the compliance issues found in the Statutory Checklist.

E. UNDERSTANDING STATUTORY CHECKLIST COMPLIANCE ISSUES

Historic Preservation

1. Attachment 2 details the steps to be taken when reviewing individual projects for potential historic impact. Please review this form carefully because it tells you specifically when a historic review must be carried out. Reading it can save you both time and effort!
2. Many second-tier reviews on homes 50 years of age or older concern the effects of rehab on potentially historic properties.

A realtor’s estimate of a building’s age is not acceptable. A title abstract or similar documentation of the age must be used.

Special, simplified review procedures are used for communities with intensive surveys (found on Attachment 3). Please contact BOLD for specific instructions if your community is listed on this attachment.

3. Review Attachment 4 (Activities Exempt from Further Review) to determine whether your project needs to be submitted to BOLD.

If the activities you propose do not appear on that list, you must submit a completed copy of Attachment 5 (Initial Project Review) to BOLD for review. Be sure to complete the form accurately and completely. Projects located in unincorporated areas of the State must include the Township, Range, and Section. It is essential that the proposed exempt and non-exempt work lists be included. Photographs should give a full view of the property, and closeups of work areas. If any information is missing, your project may be delayed. Digital photos are encouraged.

4. If you are doing any projects that propose demolition, relocation, new construction, capital improvements or ground-disturbing activities please review Attachment 6. No work should occur on any potentially historic structure or site funded under RLF until approval by BOLD is received (usually 15 days or less, but 30 days or less in most cases).

5. If any new ground-disturbing activities that cannot be characterized as repair, replacement, rehabilitation or renovation, are planned--such as constructing a new septic system, relocating water lines, etc.-- a copy of Attachment 7 (**Archeological Review**) should be completed and submitted to BOLD. The BOLD will determine whether additional mitigation measures are required and will respond within 30 days.

Floodplain Management

Executive Order 11988 requires federal agencies and recipients of federal funds, including those managing revolving loan funds, to protect the values and benefits of floodplains, and to reduce risks of flood losses by not conducting, supporting, or allowing actions located in a floodplain unless it is the only practicable alternative. Whether a property is located in or near a floodplain depends on the nearness of drainage ways, streams, rivers, or coastlines (in terms of horizontal distance), the volume of water, and the relative elevation of the floodplain and affected property. If such features exist within one mile of the property the location of the 100-year floodplain must be determined.

Determining the Location of Floodplains

The floodplains for most sections of Wisconsin have been mapped by the Federal Emergency Management Agency (FEMA), through its Flood Insurance Rate Map (FIRM) program. Consult the map of your area. They are often available locally, through planning departments of local governments, regional planning commissions, public libraries, etc., or from the Department of Natural Resources, Water Regulation and Zoning, 6th Floor, GEF II, Madison, WI 53702. Phone: (608)-266-8030. When making your determination, please note the map number and its effective date. Maps and studies on flood elevations for those localities participating in the National Flood Insurance Program may be obtained by calling 800-638-6620.

Floodplain maps may now be accessed online. Go to the FEMA website (www.fema.gov) click on "FEMA Map Store;" "Catalog;" then "FEMA-issued Flood Maps." Follow the instructions, then click on "view." You will be able to print a portion of the floodplain map you've selected.

When Floodplain Review is Necessary

If there are drainageways, streams, rivers, or coastlines within one mile of the project site, it is necessary to conduct a floodplain review. A review is carried out by obtaining the FIRM map and noting the project location on it. A copy must be kept with the project file.

Under floodplain regulations, **minor rehab** is defined as any repair, reconstruction, modernization or improvement of a structure the cost of which is less than 50% of the market value of the structure either:

- Before the improvement or repair is started; or
- If the structure has been damaged and is being restored, before the damage occurred.

Conversely, **substantial rehab** is defined as any such repair that exceeds 50% of the market value, as defined above.

While substantial rehab is strongly discouraged by CDBG policy, minor rehab is permitted under the following conditions:

- The owners and/or tenants of the residence are notified that their property is located in a 100-year floodplain;
- Flood insurance is obtained for a minimum of one year from the date on which the loan is made; and
- The RLF program will fund rehab of such properties one time only. If a residence is subsequently flood damaged, the program will not pay for the same repair costs a second time.

If the property owner cannot afford to purchase flood insurance, the cost of one year of flood insurance may be added to the CDBG-RLF loan.

Coastal Zone Management

Grantees proposing rehab projects on sites in coastal zone erosion areas should submit projects to the Regional Planning Commission which has jurisdiction in the Grantee's community for review. Coastal zone erosion areas include:

- areas along or adjacent to the Lake Michigan or Lake Superior shoreline, or
- along rivers or streams that drain into either lake, or
- areas within two miles of either shoreline.

Wild and Scenic Rivers

Grantees are discouraged from rehabbing sites that front on riverbanks of the Upper and Lower St. Croix and Wolf rivers, and along riverbanks that are found on Attachment 8. If the grantee desires to undertake such projects, consult with BOLD.

Runway Clear Zones

Grantees must consult with HUD Circular letter HD 85-8 and notify residents of any property found in runway clear zones, in accordance with Attachment 9.

Manufactured Hazards or Manmade Hazards

Grantees must determine whether leaking underground storage tanks, hazardous waste facilities, toxic chemicals or radioactive materials or other potential public health and safety problems either directly or indirectly affect proposed project sites. A useful map and list of sites regulated by the Environmental Protection Agency, sorted by zipcode, is available at the following website address: www.epa.gov/epahome/comm.htm. A list of contaminated sites can be found at: www.dnr.state.wi.us/org/aw/rr/brrts/index.htm. If there is any question, consult with BOLD for assessment assistance.

Manufactured hazards include exposure to hazardous chemicals, via the air, soil, and water, as well as risks to life and property through proximity to railroads and other industrial

activities. Air-borne hazards include releases of chemicals from aboveground chemical storage facilities. Water-borne hazards include contamination of groundwater by leaking underground storage tanks into well fields. Soil contamination by chemical spills is another means by which humans are exposed to manufactured hazards. In addition, sites adjacent to active railroads are another kind of manufactured hazard, which exposes residents to risk through railroad accidents. Sites located with one-quarter mile of industries using or storing chemicals are generally not suitable for new construction, due to the risk of chemical exposure.

Noise

General. Noise standards were established to encourage noise control at the state and community level. In order to determine whether sound levels at a given location are acceptable, HUD has adopted the use of a day-night average sound level (DNL) descriptor. An acceptable level is one in which the DNL does not exceed 65 decibels (dBs). DNLs above 65, but not in excess of 75dBs, are unacceptable unless measures are taken to mitigate (lessen or minimize) the noise. Sites with exposures above 75dBs are not acceptable. Typical sources of excessive noise are highways, railroads, airports and stationary noise sources such as factories.

1. Highways. Generally speaking, a major highway means an interstate or other comparable highway, truck routes in urban areas, U.S. highways, state-numbered highways, and principal streets within cities. Local access streets in residential districts are not major highways. If the project site is located within 1,000 feet (approximately 0.2 miles) of a major highway, then it may be necessary to conduct a noise assessment. An important piece of information in making such an assessment is the traffic count--the number of cars and trucks using the highway in a 24-hour period. Traffic counts are often available either from a city's streets or traffic department, or from the State Department of Transportation, Planning and Budget Division, Data Development Section, 4802 Sheboygan Avenue, Madison, Wisconsin 53705. Phone: 608/266-3661. Traffic counts for major streets are also available from BOLD. Contact the Environmental Desk at 608/267-2712. Traffic counts do not exist for all streets. When counts do not exist, it is necessary to get the traffic count closest to the location of the facility.
2. Railroads. The principal factors in measuring railroad noise are: the distance from the project site to the tracks, the number of trains per day, the speed of the trains, the average number of engines and cars for each train, and whether there are any intervening buildings to moderate the noise. This information can be obtained from the nearest freight agent of the railroad. Abandoned tracks, or railroad lines with less than daily service, are not considered to be significant noise sources. Information on railroad traffic can also be obtained by writing or calling Mr. Rex Hinrichs of the Department of Transportation Planning and Budget Division, Data Development Section, 4802 Sheboygan Avenue, Madison, Wisconsin 53705. Phone: 608/267-9617.
3. Airports. The most critical factors in assessing airport noise are: the number of scheduled jet flights, the portion of which are night flights, and the distance of the project site from the flight path. The airport manager can supply this information to you. The number of nonjet flights is not a factor in this calculation.

4. Stationary Noise Sources. Factories and industrial facilities should be considered as noise sources as well. The distance from the project site to the noise source, the hours of operation of the industrial facility, and whether there are any intervening buildings to moderate the noise must be considered.

The focus of the regulations is to determine the noise level of the actual location where the funded activity is to take place. In most cases, it is the interior noise level of a building that is of importance. If interior noise levels are determined to be excessive, then measures may be required to reduce the interior noise to an acceptable level.

Noise Standards

1. Is the project site located within 1,000 feet of a major road, highway, county trunk, truck route, state or federal highway, or urban business route? ___ Yes ___ No
2. Is the project site located within 3,000 feet of an active rail line (used at least daily)? ___ Yes ___ No
3. Is the project located within two miles of a general aviation, or military airport handling jet operations with scheduled air service? ___ Yes ___ No
4. Is the project site located within 1,000 feet of any other noise-generating source, such as an industrial plant? ___ Yes ___ No

If the answer to any of the above four questions is “yes,” then a potential noise problem exists which may require additional mitigation measures.

If rehab sites are located along roads with more than 10,000 vehicles per day, railroads with more than two trains per day, airports with scheduled jet service, or are adjacent to large stationary noise sources, grantees are encouraged to work with property owners to consider and include noise abatement measures as a part of the project, when such circumstances exist. Traffic counts can be obtained from local traffic departments or BOLD. Consult with BOLD for recommendations on specific noise abatement measures.

Interpreting the Noise Regulations

The effects of noise on people vary considerably. Some people have a low tolerance for high noise levels, while other people are able to “block out” noise as they go about daily activities. Because the regulations **encourage**, but do not require, recipients of federal funds to include noise-reducing measures in housing rehabilitation, it is important to understand the Small Cities CDBG program policy toward them. Noise-buffering measures should be considered when residents of housing consider noise to be a problem. Typical situations include:

- Individuals recuperating at home who require quiet;
- Individuals who work at night for whom noise makes sleep difficult;
- Other circumstances in which a noisy environment exacerbates health problems or a sense of well being, or detracts from an individual’s or family’s quality of life.

Wetlands Protection

Executive Order 11990 requires all agencies to refrain from supporting construction in wetlands whenever there is practicable alternative, to avoid either destroying or modifying wetlands. Adverse impacts include erosion or sedimentation, pollution through septic tank seepage, filling, and similar excessive or improper uses of the wetlands.

1. Is the project site located in a wetland area, or are there any ponds, marshes, bogs, swamps, or other wetlands within 500 feet of the project area?
___ Yes ___ No
2. If the project site is located in or near a wetland area, will your project result in fill (such as topsoil, gravel, etc.) being placed in the wetland area, or will it result in greatly increased usage of the wetland? If the answer to either question is "yes," further technical analysis may be required to determine if mitigating measures are necessary. ___ Yes ___ No

Selecting sites outside wetlands is essential for projects using federal funds, because Executive Order 11990 discourages federal agencies from initiating or participating in new construction within areas affecting wetlands.

Floodplains and Wetlands

Approximately 85% of the nation's wetlands are on or adjacent to floodplains. The procedures for fulfilling the requirements of Executive Order 11990 should be combined with and performed at the same time as the floodplain analysis under Executive Order 11988.

Water Quality

The Safe Drinking Water Act of 1979 (42 U.S.C. 201, 300 (f) et seq., and 21 U.S.C. 349) governs activities which affect the water in the U.S. It requires that permits be obtained from the Corps of Engineers before dredging or filling of rivers, streams, lakes, or wetlands. This act also controls the discharge of effluents (such as treated sewage) into water. If any project plan includes such activities, contact BOLD for assistance.

Solid Waste Disposal

Disposal of hazardous waste (asbestos, lead paint, etc.) must meet DNR regulations, and licensed carriers must transport and dispose hazardous waste.

Endangered Species

If the project consists of new construction of any type, it must be reviewed by the U.S. Fish and Wildlife Service to determine whether it would have an impact on endangered or threatened species.

Farmland Protection

New construction activities that represent the first such intrusion into an area previously zoned agricultural are discouraged, and new construction should not occur on land zoned agricultural.

Air Quality

Grantees should refrain from projects that either increase the amount of air pollution (such as through greatly increasing automobile traffic), or which subject the residents to excessive levels of air pollution. Please consult with BOLD if you have questions about this area.

Thermal and Explosive Hazards

The proximity of petroleum or chemical storage tanks to a proposed housing site is of concern. Many older neighborhoods in cities and towns contain industries which use or store such products. While fire safety codes generally assure safe operation and minimize these risks, at least for the short-term, such sites may represent hazards to residents. Therefore, it is important that housing sites be evaluated carefully to determine whether such risk is present. Grantees should make every effort to avoid sites that place residents at risk. In general, sites within one-quarter mile of such a site, particularly when there are no intervening structures, are generally unsuitable for new housing development, or for substantial rehab projects (i.e., those whose value exceeds 50% of the before-rehab value of the house). The Department of Commerce maintains a list of aboveground and underground storage tanks. The lists can be accessed through the following website: http://apps.commerce.state.wi.us/Er_Tanks/ER-EN-TankSearch.htm.

Consult with **BOLD** for assistance in evaluating potential hazards.

RED FLAGS

The following "red flag" issues are those most likely to occur in projects involving moderate or substantial rehab.

1. **Issue:** Property may be 50 years old or older.

What to do: Determine exact age of building from title abstract or other document. Follow instructions on flow chart "Steps in Historic Review Process" (Attachment 2). Contact BOLD if further assistance is required.

2. **Issue:** Property is located near a river, lake, wetland or other body of water that is inundated at least seasonally.

What to do: Determine whether site is located in 100-year or 500-year floodplain, whether it lies in a designated coastal zone (along either Lake Superior or Lake Michigan); and if near a river, whether the river is a designated "Wild and Scenic River" (see Attachment 8). Avoid such sites if possible. Contact BOLD Environmental Review Desk for further assistance.

3. **Issue:** Property is located near a commercial airport.

What to do: Consult Attachment 9 to determine if proposed site is in Runway Clear Zone.

Recommendation: Avoid such sites if possible. Contact BOLD if no alternatives exist.

4. **Issue:** Property is located within one-quarter mile of an industrial site using or storing flammable or explosive materials.

What to do: Determine, if possible, the names of the materials used in the industrial facility. Contact BOLD Environmental Review Desk to determine whether site is located a safe distance from site.

5. **Issue:** Property is located near a busy highway or thoroughfare, airport, rail line, or other significant noise source.

What to do: Contact BOLD to determine whether potential interior noise levels are excessive, and whether acoustical buffering is recommended.

6. **Issue:** Property is located near a manmade hazard, such as a hazardous waste facility, leaking underground storage tank, or other public health and safety hazard.

What to do: Avoid such sites if at all possible. Contact BOLD for further instructions.

7. **Issue:** Project activity would take place on land zoned agricultural (new construction only).

What to do: Avoid such sites if possible. Contact BOLD if no alternatives exist.

You may contact BOLD at the following phone number: 608/267-2712. All correspondence related to any of the above should be submitted to:

Environmental Desk
Bureau of Local Development
Department of Commerce
P. O. Box 7970
Madison, WI 53707-7970

ATTACHMENT 1

(A copy should be placed in file of each project funded under recipient's grant.)

STATUTORY CHECKLIST

Project Address: _____

AREA OF STATUTORY--REGULATORY COMPLIANCE

Environmental Issue	Property in Compliance if:	Compliance Status
Historic Properties	Property is less than 50 years old, or if activity is listed on "Activities Exempt from Further Review."	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required
Floodplain Management	Property not located in 100 year floodplain. F.I.R.M. _____	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required
Coastal Areas Protection and Management	Property not on a river or stream flowing into or within one-half mile of Lake Michigan or Lake Superior, or located on shoreline of either lake.	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required
Wild and Scenic Rivers	Property not located on either the St. Croix or Wolf Rivers or National Wild and Scenic Rivers System Components - Wisconsin.	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required
Runway Clear Zones, Clear Zones and Accident Potential Zones	Not listed on HUD Circular letter HD-85-8, 5/23/85.	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required
Manmade Hazards	Not located on or adjacent to site of a previous chemical spill, leaking underground storage tank, Superfund site, industrial site..	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required
Noise	Project not within: 5 miles of civil airport; 15 miles of military airfield; 1,000 feet of busy roadway; 3,000 feet from railroad.	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required
Wetlands Protection	Project site not located in an existing wetland or impacting on existing wetland. No direct or indirect effect.	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required

Environmental Issue	Property in Compliance if:	Compliance Action
Water Quality	Project causes no dredged or fill materials in navigable waters, including wetlands: preapproved general permit or no effect..	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required
Water Quality: Sole Source Aquifers	None in Wisconsin per EPA.	<input checked="" type="checkbox"/> Not Applicable to this Project: in Compliance
Solid Waste Disposal Availability, Renovation and Demolition with Asbestos or Lead Based Paint	No hazardous waste is generated or no excessive pressure placed on existing landfills.	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required
Endangered Species	No threats to either species or habitats.	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required
Farmland Protection	Unique or protected farmland is not developed.	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required
Air Quality	No permanent effect on air quality (construction dust excluded), if: NO DEMOLITION or installation of large fuel burning equipment.	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required
Thermal and Explosive Hazards	Property not located or adjacent to an industrial facility that creates explosive or thermal hazard.	<input type="checkbox"/> Compliance or NOT APPLICABLE <input type="checkbox"/> Consultation/Review Required <input type="checkbox"/> Conditions and/or Mitigation Actions Required

Signature and Title

Date

ATTACHMENT 1A

COMPLIANCE WORKSHEET

NOTE: This worksheet has been designed to assist grantees to determine whether a project is in compliance with environmental concerns found on the Statutory Checklist. It does not have to be included in the individual project files.

WATER/FLOODPLAINS/WETLANDS/ RIVERS

Obtain a copy of the floodplain map depicting the proposed project location. Please include the map's Legend and Panel number(s). Avoid actions in a 100- or 500-year floodplain. If an action must occur in a 100-year floodplain, provide the required documentation to meet with HUD compliance. An 8-step flood-action-plan and a 32-day public notice may be required.

Is the project located on a lake, river, stream, or another body of water? (list names)

Is the project located in a wetland or adjacent to a wetland?

Is the water supply municipal or a private on-site well? If a public system is not available, will individual wells meet the Safe Drinking Water Act?

List all lakes, rivers, streams, and wetlands within one mile of proposed site.

ENDANGERED SPECIES AND PLANT LIFE

Will the project affect endangered species and, or, their habitats?

WASTE DISPOSAL

Provide evidence of available solid waste disposal facility for proposed project waste disposal.

ZONING

Provide the current zoning, and if a zoning change will occur, supply zoning change documentation.

NOISE - ROADWAY

List roadways within 1,000 feet of proposed project (10,000, or more, vehicles per day)

Name of roadway _____

The distance from the road to proposed project site _____

The distance to the nearest traffic lane _____

The number of traffic lanes _____

The distance to the furthest traffic lane _____

The speed limit. _____

Distance to stop signs of traffic lights _____

AIRPORTS/RUNWAY CLEAR ZONES AND CLEAR ZONES

(SEE NOTICE TO PROSPECTIVE BUYERS – Attachment 9)

Cite public airports within five miles and military airports within 15 miles of the proposed project site.

NOISE - RAILROADS

When an active railroad is the only noise source within 1,000 feet, review only the 1,000 feet range. If more than one noise source exists, list active railroads within 3,000 feet of the proposed project site. Provide the following:

The distance from proposed project to railroad _____

If the distance is 1,000 feet, or less, obtain remaining info.)

The number of locomotives per train _____

The number of cars per train _____

The speed of train _____

The number of trains in a day _____

The number of trains at night _____

Is it a one-way track? Yes No

Is it a two-way track? Yes No

Number of train tracks _____

Is it a single track? Yes No

Is it a double track?. Yes No

Are the train tracks bolted? Yes No

Are the train tracks welded? Yes No

Provide a detailed description and photos of any existing noise barriers between the railroad and the proposed project site.

MANUFACTURED OR MANMADE HAZARDS

List industrial plants or facilities within one-half mile of proposed project site, and locate them on the site map.

List above ground storage tank facilities within one-half mile of proposed project site, and locate them on the site map.

List chemical or pesticide related storage facilities/warehouses and farmer's Co-ops within one-half mile of site, and locate them on the site map.

List landfills, hazardous waste disposal sites and superfund sites within one-half mile of the proposed project site.

List Leaking Underground Storage Tanks (L.U.S.T.S.), Toxic or Chemical Spills or Radioactive materials (on or adjacent to site area) or Electromagnetic hazards (Information Line: 1 800-EMF-2383) within one-half mile of the proposed project site.

AIR QUALITY:

(Ref: The Clean Air Act/Federal and State: 40 CFR Parts 6, 51, and 93)

Is the project located in a non-attainment zone? ___ Yes ___ No

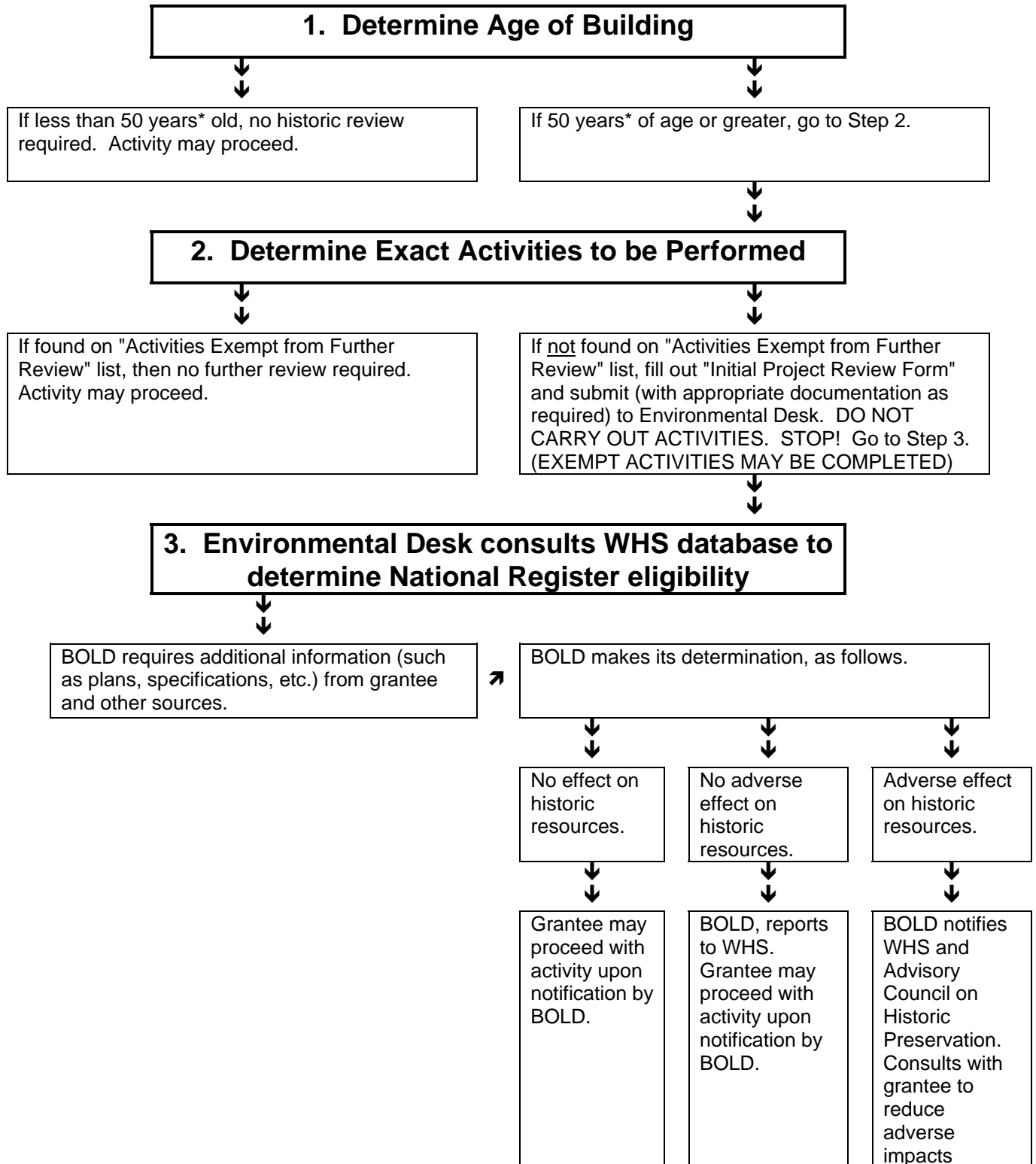
NOTE: Southeastern Wisconsin counties (Kenosha, Racine, Milwaukee and adjacent suburban counties) are designated by the EPA as a non-attainment zone.

List industries, manufacturing, and processing plants (including quarries and mines within one-half mile of proposed project site) and locate them on the site map.

If a hazardous industry or facility exists, provide the facility name, address, and contact person, if available, for the potential hazard.

ATTACHMENT 2

STEPS IN HISTORIC REVIEW PROCESS



* **NOTE:** Age of building is calculated as 50 years before current year.

ATTACHMENT 3

COMMUNITIES WITH INTENSIVE SURVEYS

Communities which are permitted to check their own Intensive Surveys and notify the Bureau of Housing.

City of Fond du Lac
City of Manitowoc
City of Marinette
City of Merrill

Other Communities whose Intensive Surveys comply with Section 106 (Historic Preservation) Standards

City of Ashland
City of Berlin
City of Chippewa Falls
City of Eau Claire
Village of Fish Creek
City of Green Bay
Village of Hartland
City of Hudson/North Hudson
City of La Crosse
La Crosse County
City of Markesan
City of Menasha
City of Menomonee Falls
City of Menomonie
City of Mequon
City of Middleton
City of Mineral Point
City of Neenah
City of New Richmond
City of Oshkosh
City of Portage
City of Reedsburg
City of Richland Center
City of Ripon
City of River Falls
City of Sparta
City of Superior
City of Watertown
City of Waukesha
City of Wausau
City of Wisconsin Rapids

ATTACHMENT 4

ACTIVITIES EXEMPT FROM FURTHER REVIEW

General Guidance: Any activity that repairs or replaces existing installations is generally permitted without review by the Wisconsin Historical Society. Any activity that modifies or enlarges an installation may have an effect on its historic character and must be reviewed by the WHS. Note, however, that the replacement of an existing wheelchair ramp, as well as the replacement of existing landscaping features are activities that must be reviewed by the WHS.

Non-Construction Work

1. Acquisition of properties when there is assurance by the Bureau that historic structures and buildings will be secured and protected from vandalism, arson, and the elements, pending their rehabilitation, disposal or reuse.
2. Architectural and engineering fees and other non-construction fees and costs.
3. Rental or purchase of vehicles or other motorized equipment.
4. Rental and installation of scaffolding.
5. Temporary bracing or shoring as part of stabilization, provided that it is installed without permanent damage to the building site.

Site Work

6. Installation of temporary, reversible barriers such as chain link fences and polyethylene sheeting and tarps.
7. Repair, line painting, resurfacing, and maintenance of existing streets, alleys, sidewalks, and curbs, provided that no change in width, surface, vertical alignment, or drainage will result.
8. Maintenance and repair of existing landscape features, including plantings, fences, walkways, and statuary. Note: Replacement of these features is considered to be new construction and is subject to SHS review.
9. Upgrading, replacement, and repair of existing utility service lines and sewer systems, including private septic and water systems, as long as work is confined to existing and disturbed rights-of-way.
10. Maintenance, repair, and in-kind replacement of street lights, traffic signals, and traffic signs.

Building Exterior

11. Repair or partial replacement of porches, cornices, exterior siding, doors, balustrades, stairs, or other trim when the repair or replacement is done in-kind and matches the appearance of the material being replaced.
12. Repair of existing wheelchair ramps, unless the ramps are to be substantially replaced.
Note: Because ramps may significantly affect the appearance of a historic building, the replacement of ramps is considered to be new construction and is subject to SHS review.

13. Foundation repair and replacement of cast-in-place concrete.
14. Removal of exterior paint by non-destructive means, limited to:
 - Hand-scraping;
 - Low-pressure water wash, less than 600 psi;
 - Heat plates or hot air guns;
 - Chemical paint removers, if the cleaning contract requires that the chemicals be tested on the surfaces to ensure that no damage will result.

Note that water washes, heat plates, hot air guns and chemical paint removers can be destructive to the building or harmful to the person removing paint. These methods should be used cautiously.
15. Exterior painting of wood siding, features and trim.
16. Exterior painting of brickwork, if existing surfaces are already painted.
17. Repair or in-kind installation of roofing, gutters, and down spouts. The SHPO will not review color choices in roofing materials.
18. Window repair, including caulking and weather-stripping of existing window frames, installation of new, clear glass in existing sashes, and replacement glazing compound in existing sashes.
19. Installation of storm windows, as follows:
 - a. Glass and screen replacement in existing storm window units.
 - b. New wood or baked-enamel finished metal storm windows, installed on the exterior, provided that they:
 - Completely fill the original window openings with glazed window units;
 - Match the meeting rail (or other major division) pattern of the primary window;
 - Do not protrude beyond the face of the building.
 - c. New interior storm windows, provided that they:
 - Completely fill the original interior window opening with glazing;
 - Do not cause damage to the original interior trim;
 - Match the meeting rail (or other major division) pattern of the primary window;
 - Are designed to seal completely so as to protect the primary window from condensation damage.
20. Replacement of primary (non-storm) windows, provided that they:
 - Completely fill the original window opening with glazing;
 - Do not cause damage to the original interior trim;
 - Match the meeting rail (or other major division) pattern of the existing windows.

21. Installation of storm doors on elevations not facing streets, if the storm doors are undecorated and have a painted finish. *Decorated storm doors* include those with false metal hinges, scalloped windows, applied window muntins, and stamped metal to imitate framing members.
22. Caulking and weather-stripping with compatibly colored materials.
23. Repair or in-kind replacement of signs and awnings.

Building Interior

24. Finishing of unfinished basements or attics.
25. Repair of existing interior walls. Note: This exemption applies to limited repair of wall surfaces only. Removal and replacement of entire wall surfaces, and reconstruction of walls is subject to SHS review.
26. Application of new drywall over plaster surfaces if:
 - Interior trim and features are removed and reapplied in original locations over the new drywall; and
 - No decorative plasterwork exists on the wall surfaces.
27. Repair and refinishing of interior floors.
28. Replacement of floors in-kind when original floors have been damaged beyond repair.
29. Installation of wallpaper.
30. Installation of carpeting, providing that installation does not damage any underlying wood, stone, or terrazzo floor surfaces.
31. Replacement of vinyl or similar floor coverings.
32. Repair or installation of new basement floors.
33. Kitchen and bathroom remodeling, if no walls, windows, or doors are altered.

Mechanical, Electrical, and Plumbing Systems

34. Installation of new furnaces and water heaters, if:
 - The work utilizes the existing heat distribution system; and
 - Does not result in installation or relocation of chimneys or condenser units.
35. Upgrading, repair and replacement of electrical systems and plumbing systems and fixtures. Note: The removal of original electrical fixtures, such as lights, and the installation of new electrical fixtures is subject to SHS review.
36. Asbestos abatement activities that do not involve removal or alteration of interior decorative features.

ATTACHMENT 5

**INITIAL PROJECT REVIEW FORM
ARCHITECTURE/HISTORICAL RESOURCES**

Date: _____

County Where Project Located: _____ Age: _____

Project Address: _____

Owner Name: _____

Requesting Agency: _____

Contact Person: _____

Title: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____

Please complete and return form to: Environmental Desk
Dept of Commerce
Bureau of Local Development
P. O. Box 7970
Madison, WI 53707-7970

I. ADMINISTRATIVE DATA

Program Category Name: CDBG-RLF

Name(s) of Federal and/or State Agency(ies) Involved in Project:

Description of Project: Use the following procedure to describe the nature and extent of work involved in the proposed project:

1. Submit list of proposed work to be done.
2. Submit list of proposed work items which DO NOT appear on the Activities Exempt from Further Review list (Attachment 10).

II. ARCHITECTURAL/HISTORIC RESOURCES CHECKLIST

To the best of your ability, indicate if the Project site may impact property(ies) on the following lists:

- _____ National Register of Historic Places
- _____ Properties determined eligible for the National Register
- _____ State Register of Historic Places
- _____ Wisconsin inventory of historic places
- _____ Locally-designated historic property
- _____ Local intensive survey--see attached list of community surveys (Give name and date _____)
- _____ None of the above

III. PROJECT LOCATION AND MAPS

A. If the project is within an **incorporated** community, fill out this section:

Location of Project _____
(Village/City) (Town) (County)

Name of Project Map, if available: _____

[Note: If the project is within an incorporated area an accompanying City Map (such as a DOT map) is required for review.]

B. If the project is within an **unincorporated** area, fill out this section:

Township(s) _____ Range(s) _____ Section(s) _____

[Note: If the project is within an incorporated area a township map is acceptable, a 7.5" USGS Quad Map is most helpful, copies of quad maps (available from surveyor or planning offices) **must** include the map's name.]

IV. PHOTOGRAPHS

Please include clear general photographs of each building 50 years or older and specific photos of areas in which work will be carried out. Photographs should be appropriately labeled (i.e., name of property, location of property, description of view, name of photographer and date photograph was taken.) All photographs must be keyed on the accompanying map.

[Note: Either black and whites or color photographs or Polaroids or colored copies are acceptable. Black and white photo copies **are not** acceptable. Photographs must be unobstructed, in focus, and properly developed to be acceptable. Your project may be delayed if the photographs do not meet these requirements. Digital photos are encouraged.]

ATTACHMENT 6

STATE HISTORICAL SOCIETY REQUIREMENTS FOR ACTIVITIES OTHER THAN REHAB

Demolition

1. The Bureau of Housing (BOLD) may proceed with the demolition of properties which have been formally determined by the State Historic Preservation Officer (SHPO) as not eligible for listing on the Register, provided there will be no effect to other adjacent historic properties and/or districts.
2. Where demolition of a historic property is required to avoid or eliminate a significant public hazard as defined in Section 66.05, Wis. Stats., and/or a local ordinance, the BOLD will comply with the regulations outlined in 36 CFR Part 800.12 (b) and (c) pertaining to Emergency Undertakings.
3. Demolition of historic properties will be reviewed on a case-by-case basis by the BOLD and the SHPO. When such a review is necessary, the BOLD shall submit the following documentation to the SHPO as soon as the demolition is proposed:
 - a. A written description of the property.
 - b. The location of the property delineated on a land parcel or Land Use Quarter Section (LUQS) map.
 - c. The reasons for demolition (including adequate documentation of any building code violations) and an explanation as to why rehabilitation or preservation are neither prudent nor feasible.
 - d. Photographic evidence and a written description of the deteriorated condition of the building or structure to be demolished.
 - e. Photographs of each elevation and any significant architectural elements (interior and/or exterior) of the subject property.
 - f. The comments and recommendations of the BOLD's environmental review staff.
4. The SHPO will review the documentation within thirty (30) working days after receipt of adequate documentation and will concur or object in writing to the proposed demolition. An informational copy of concurrence or objection will be forwarded to the Council.

Relocation

1. The relocation of historic properties will be reviewed by the BOLD's staff on a case-by-case basis. The BOLD will submit the following written documentation to the SHPO to initiate the consultation process:
 - a. The BOLD's written determination of effect, comments, and recommendations.
 - b. The present location of the property delineated on a land parcel or Land Use Quarter Section (LUQS) map(s).
 - c. The location of the site proposed for relocation delineated on a land parcel or Land Use Quarter Section (LUQS) map(s).

- d. Written description of the proposed site to which the property will be moved.
 - e. The reasons for the relocation.
 - f. An analysis of the various alternatives considered and why they are considered neither prudent nor feasible.
 - g. Photographs of the property in question that adequately illustrate the character and integrity of the subject property and its immediate setting.
2. The SHPO will review the documentation within thirty (30) calendar days of receipt of adequate documentation and shall concur or object in writing to the proposed relocation. An informational copy will be forwarded to the Council. Upon receipt of SHPO comments, the BOLD shall request Council comments in accordance with 36 CFR Part 800.5 (e).

Archeology

1. Prior to any **new** ground-disturbing activities, the BOLD shall notify the SHPO and request its opinion of the potential existence of any significant archaeological resources. The BOLD will send the SHPO the following to initiate the consultation process:
 - a. A map locating the proposed activity.
 - b. The following information on the new ground disturbance in the project area:
 - 1) the nature and date of the disturbance
 - 2) map indicating depth and location of disturbance
2. If the SHPO determines in writing within thirty (30) days that the potential for significant archaeological resources exists, the BOLD will carry out an archaeological survey of the affected area in consultation with the SHPO. Archaeological testing and evaluation, as deemed appropriate, will be undertaken by the BOLD to determine if properties identified during the survey meet Register criteria (36 CFR 60.6).
3. If archaeological resources are found that the BOLD in consultation with the SHPO determine meet Register criteria, they will be avoided or preserved in place, whenever feasible. When it is not feasible to preserve a resource in place, the SHPO will be consulted and a treatment consistent with the Council's Handbook Treatment of Archaeological Properties (and its subsequent revisions) and approved by the SHPO will be developed and implemented. The BOLD will ensure that all identification and testing efforts will be conducted in accordance with the Secretary of the Interior's Standards and Guidelines for Identification (48 FR 44716) and appropriate internal guidance and regulations from SHPO.

ATTACHMENT 7

**ARCHEOLOGICAL REVIEW
New Construction and Ground Disturbances**

Date: _____

County Where Project Located: _____ Age: _____

Project Address: _____

Owner/Consulting Firm Name: _____

Requesting Agency: _____

Contact Person: _____

Title: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____

Please complete and return form to: Environmental Desk
Dept. of Commerce
Bureau of Local Development
P. O. Box 7970
Madison, WI 53707-7970

I. ADMINISTRATIVE DATA

Program Category Name: CDBG-RLF

Name(s) of Federal and/or State Agency(ies), licenses, permits involved in project:

Description of Project: Use the following procedure to describe the proposed project:

1. Project area in acres, square feet, etc.
2. Submit nature and amount of prior ground disturbance (beyond normal agricultural activity) which has taken place in the project area, if any, and date(s) of occurrence is known.
3. Submit current land use and past land use(s) if known.

ATTACHMENT 8

NATIONAL WILD AND SCENIC RIVERS SYSTEM COMPONENTS – WISCONSIN

River Name	County(s)	Segment Reach Description
Lower St. Croix River	Polk St. Croix Pierce	From dam at Taylor Falls, MN, downstream to confluence with Mississippi River.
Upper St. Croix and Namekagon Rivers	Polk Burnett Douglas Washburn Bayfield	St. Croix from Taylor Falls, MN, to the dam at Gordon, WI; Namekagon from its confluence with the St. Croix to the dam at Namekagon Lake.
Wolf River	Menomoniee	From the Langlade-Menomoniee County line downstream to Keshena Falls near the Village of Keshena.

RIVERS IN WISCONSIN WITH POTENTIAL FOR INCLUSION IN THE NATIONAL WIL AND SCENIC RIVERS INVENTORY

River Name	County(s)	Segment Reach Description
Bad	Ashland	From Town of Mellen to mouth.
Black	La Crosse Jackson	From confluence with Mississippi River (above Lake Onalaska) to Black River Falls dam.
Black, East Fork	Jackson Wood Clark	Mouth to source.
Bois Brule	Douglas	Mouth to campground at County road south.
Chippewa	Pepin Dunn	From its confluence with Mississippi River to Eau Claire-Dunn County line.
Chippewa	Rusk Sawyer	Holcombe Flowage to dam at Radisson.
Chippewa, East Fork	Iron	From Sturgeon Bay at upper end of Blaisdell Lake to bridge crossing in Sec. 13 of Glidden.
Chippewa, East Fork	Iron	Glidden to source.

River Name	County(s)	Segment Reach Description
Clam	Burnett Polk	Clam River flowage to Clam Falls flowage.
Crystal	Waupaca	Long Lake to Waupaca.
Des Plaines	Kenosha	Wisconsin-Illinois state line to source.
Flambeau	Rusk Price Sawyer	Big Falls Reservoir to Crowley dam.
Flambeau, South Fork	Sawyer Rusk Price	Confluence with Flambeau to SR 13 south of Park Falls; Three Mile Creek to Round Lake.
Fox	Outagamie Brown	Kaukauna to De Pere.
Fox	Kenosha Racine Waukesha	Wilmot to Waterford dam. Waterford to Waukesha.
Jump, including North Fork	Chippewa Price Rusk Taylor	From Holcombe flowage to Spring Creek flowage.
Jump, South Fork	Price	Confluence with Jump River to SR 13 at Prentice.
Kickapoo	Crawford Richland Vernon	Confluence with Wisconsin River to Ontario.
La Crosse	La Crosse	Mouth to Perch Lake dam.
Marengo	Ashland	Confluence with Bad River to Town of Marengo.
Mecan	Marquette Waushara	From backwaters of impoundment at Germania to Richford.
Milwaukee	Milwaukee Ozaukee Washington Fond du Lac	Thiensville to Grafton. Waubeka to West Bend. Young America to Campbellsport. Campbellsport to Eden.

River Name	County(s)	Segment Reach Description
Nemaji	Douglas	From drive-in theater south of Superior village to Wisconsin-Minnesota state line.
Oconto	Oconto	Underhill to confluence with Peshtigo Brook.
Peshtigo	Marinette Forest	Backwaters of Caldron Falls Reservoir to source.
Pike, including south branch	Marinette	Mouth to Brock pond dam.
Pike River north branch	Marinette	Mouth to township road 1/2 mile downstream of U.S. 8.
Pine River	Florence Forest	From backwaters of Pine River dam to source.
Plover	Portage Marathon	Stevens Point to Bevent.
Popple	Florence Forest	Mouth to source.
Potato River	Iron	Confluence with Bad River to Town of Upson.
Somo River	Lincoln	Lake Mohawksin to junction of Big Somo and Little Somo creeks at Clifford.
Thornapple	Rusk Sawyer	Mouth to source (except part within Chequamegon National Forest).
Totagetic	Douglas Sawyer Washburn	From Minong flowage (formerly Lake Nancy) to Nelson Lake.
White	Ashland Bayfield	From impoundment at SR 112 crossing to source.
Wisconsin	Marathon Lincoln	Merrill to Wausau. Wausau to Marathon County line south.
Wolf	Outagamie Waupaca Shawano	County Road P two miles north of Shioctin to Shawano.
Yellow	Juneau Wood	From Necedah Bluff to Spillway at Lake Baxter.

ATTACHMENT 9

RESIDENTIAL UNITS LOCATED WITHIN A RUNWAY CLEAR ZONE

<u>General Mitchell Field</u>	<u>Community</u>	<u>Zip Code</u>
5365 South Pennsylvania Avenue	Cudahy	53110
5377 South Pennsylvania Avenue	Cudahy	53110
5401 South Pennsylvania Avenue	Cudahy	53110
5411 South Pennsylvania Avenue	Cudahy	53110
 <u>Eau Claire County Airport</u>		
2011 North North Lane	Eau Claire	54701
2017 North North Lane	Eau Claire	54701
2023 North North Lane	Eau Claire	54701
 <u>Manitowoc Municipal Airport</u>		
2301 Menasha Avenue	Manitowoc	54220
2302 Menasha Avenue	Manitowoc	54220
1532 - 23rd Street	Manitowoc	54220
2141 Richmond Avenue	Manitowoc	54220
2201 Richmond Avenue	Manitowoc	54220
2204 Richmond Avenue	Manitowoc	54220
2207 Richmond Avenue	Manitowoc	54220
2210 Richmond Avenue	Manitowoc	54220
2215 Richmond Avenue	Manitowoc	54220
2216 Richmond Avenue	Manitowoc	54220
2223 Richmond Avenue	Manitowoc	54220
2224 Richmond Avenue	Manitowoc	54220
2228 Richmond Avenue	Manitowoc	54220
2233 Richmond Avenue	Manitowoc	54220
2234 Richmond Avenue	Manitowoc	54220
2238 Richmond Avenue	Manitowoc	54220
2244 Richmond Avenue	Manitowoc	54220
2250 Richmond Avenue	Manitowoc	54220
2259 Richmond Avenue	Manitowoc	54220
2260 Richmond Avenue	Manitowoc	54220
2204 Lexington Avenue	Manitowoc	54220
2210 Lexington Avenue	Manitowoc	54220
2215 Lexington Avenue	Manitowoc	54220
2216 Lexington Avenue	Manitowoc	54220
2221 Lexington Avenue	Manitowoc	54220
2222 Lexington Avenue	Manitowoc	54220
2225 Lexington Avenue	Manitowoc	54220
2226 Lexington Avenue	Manitowoc	54220
 <u>Rock County Airport</u>		
c 2751 Happy Hollow Road	Janesville	53545
2801 Happy Hollow Road	Janesville	53545
 <u>Wittman Field</u>		
171 - 23rd Street	Oshkosh	54901
149 - 24th Street (Bethany Park Village)	Oshkosh	54901
172 - 25th Street	Oshkosh	54901
166 - 25th Street	Oshkosh	54901
172 - 25th Street	Oshkosh	54901
173 - 25th Street	Oshkosh	54901
176 - 25th Street	Oshkosh	54901
182 - 25th Street	Oshkosh	54901
183 - 25th Street	Oshkosh	54901

<u>Witmann Field (cont).</u>	<u>Community</u>	<u>Zip Code</u>
2312 Oregon Street	Oshkosh	54901
2316 Oregon Street	Oshkosh	54901
2505 Oregon Street	Oshkosh	54901
2511 Oregon Street	Oshkosh	54901
2515 Oregon Street	Oshkosh	54901
2516 Oregon Street	Oshkosh	54901
2519 Oregon Street	Oshkosh	54901
2523 Oregon Street	Oshkosh	54901
2524 Oregon Street	Oshkosh	54901

La Crosse County Airport

202 Fanta Reed Road	La Crosse	54601
206 Fanta Reed Road	La Crosse	54601
2542 - 1st Avenue West	La Crosse	54601
2546 - 1st Avenue West	La Crosse	54601
2550 - 1st Avenue West	La Crosse	54601
2554 - 1st Avenue West	La Crosse	54601
2558 - 1st Avenue West	La Crosse	54601
2548 - 1st Avenue East	La Crosse	54601
2553 - 1st Avenue East	La Crosse	54601
2556 - 1st Avenue East	La Crosse	54601
2560 - 1st Avenue East	La Crosse	54601
2541 North Bainbridge Street	La Crosse	54601
2544 North Bainbridge Street	La Crosse	54601
2545 North Bainbridge Street	La Crosse	54601
2548 North Bainbridge Street	La Crosse	54601
2549 North Bainbridge Street	La Crosse	54601
2552 North Bainbridge Street	La Crosse	54601
2555 North Bainbridge Street	La Crosse	54601
2556 North Bainbridge Street	La Crosse	54601
2559 North Bainbridge Street	La Crosse	54601
2544 - 2nd Avenue East	La Crosse	54601
2548 - 2nd Avenue East	La Crosse	54601
2549 - 2nd Avenue East	La Crosse	54601
2552 - 2nd Avenue East	La Crosse	54601
2553 - 2nd Avenue East	La Crosse	54601
2556 - 2nd Avenue East	La Crosse	54601
2557 - 2nd Avenue East	La Crosse	54601
2560 - 2nd Avenue East	La Crosse	54601
2561 - 2nd Avenue East	La Crosse	54601

Alexander Field

4051 Sampson Street	Town of Grand Rapids (Near Wisconsin Rapids)	54481
431 North Brentwood Drive	Town of Grand Rapids (Near Wisconsin Rapids)	54481

Hayward Airport

Mr. Mel Friske, Route 1	Hayward	54843
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NOTICE TO PROSPECTIVE BUYERS OF PROPERTIES LOCATED IN
RUNWAY CLEAR ZONES AND CLEAR ZONES

In accordance with Section 51.303 (a)(3), this notice must be given to anyone interested either in buying an existing HUD property, or using HUD assistance to buy an existing property, which is located in either a Runway Clear Zone at a civil airport or a Clear Zone at a military installation. This includes any of the properties found on the two previous pages.

The property which you are interested in purchasing at (to be filled in by Grantee) _____
_____ is located in the Runway Clear Zone/Clear Zone
for (to be filled in by Grantee) _____

Studies have shown that if an accident were to occur it is more likely to occur within the Runway Clear Zone/Clear Zone than in other areas around the airport/airfield. Please note that we are not discussing the chances that an accident will occur, only where one is most likely to occur.

You should also be aware that the airport/airfield operator may wish to purchase the property at some point in the future as part of a clear zone acquisition program. Such programs have been underway for many years at airports and airfields across the country. We cannot predict if or when this might happen since it is a function of many factors, particularly the availability of funds, but it is a possibility.

We wanted to bring this information to your attention. Your signature on the space below indicates that you are now aware that the property you are interested in is located in a Runway Clear Zone/Clear Zone.

(Signature of Prospective Buyer)

(Type or Print Name of Prospective Buyer)

(Date)

(This notice must be maintained as part of the HUD file on this action.)

NOTE: *This is a sample letter format. Grantees must re-type on their municipal letterhead.*